



**Government Of West Bengal**  
**Office Of The Divisional Fire Officer, Jalpaiguri**  
**West Bengal Fire & Emergency Services**  
**Jalpaiguri Fire Station, Race Course Para,**  
**P.O. & P.S. :- Jalpaiguri, Pin:- 735101**

Memo no.:FSR/0125186227900052

Date: 23-03-2023

**From:**  
**Divisional Fire Officer, Jalpaiguri**  
**West Bengal Fire & Emergency Services**

**To: NJP RLY GIRLS SCHOOL**  
**MOUZA-DABGRAM, JL NO-02, PLOT NO-11, KH NO-04, P.S-JALPAIGURI, DIST-JALPAIGURI**

**Sub: Fire Safety Certificate for existing construction of single storied school Building under group of Educational in the name NJP RLY GIRLS SCHOOL at premises No- Mouza - Dabgram, JL No- 02, Plot No. -11, KH No. -04, P.S. - Bhaktinagar, Dist- Jalpaiguri , PIN- 734001**

This is in reference to your application no. 0125189237900053 dated 20-03-2023 regarding the Fire Safety Certificate for existing construction of single storied school Building under group of Educational in the name NJP RLY GIRLS SCHOOL at premises No- Mouza - Dabgram, JL No- 02, Plot No. -11, KH No. -04, P.S. - Bhaktinagar, Dist- Jalpaiguri , PIN- 734001

The performance of the Fire Fighting System as incorporated in the buildings were tested at random and found satisfactorily working condition. In view of the above this office is releasing the Fire Safety Certificate for occupancy of the aforesaid building.

**Recommendation:**

**T. GENERAL RECOMMENDATION:-**

- 1) Good housekeeping and regular cleaning should be done regularly.
- 2) Employees and security staff shall be conversant with installed fire fighting equipments of the building on to operate in the event of fire and testing.
- 3) Arrangement shall be made for regular checking, testing and proper maintenance of all the fire safety installation and equipments installed in the building to keep them in perfectly good working conditions at all times.
- 4) Directional sign of escape routes should be displayed prominently (auto glow type) at all the places of the School building as well as in the storage area of the project. Fire notice also to be displayed at all places as per clauses 5.5 of NBC.
- 5) Mock fire practice and evacuation drill should be performed periodically with participation of all occupants of building each year a certificate is to be obtained from the appropriate authority, West Bengal Fire & Emergency services certifying about the satisfactory services, performing of all the life and fire safety arrangements and installation of the building.
- 6) Combustible articles should be separated from the non-combustible articles.
- 7) Electrical transformer, generator etc. should be in safe distance from the combustible articles.

- 8) The fire license is to be required from this department after obtaining the final NOC of this building.
- 9) A register for the recoding of mock drill and evacuation drill, testing and maintenance of equipments, electrical installation etc. Should be maintained and shall be liable to procedure the same the authorized officer by this department demand.

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