

Maligaon Rly H.S. School, Maligaon

NORTHEAST FRONTIER RAILWAY

N.F. Railway

Office of the  
General Manager (P)  
Maligaon, Guwahati-11  
Dated: 22-12-2014

No DRHS/Fees Structure/2014/DMV

To  
All Principals of Railway H.S. School/N.F. Railway.  
Headmaster Rly. Girls School/N.F.  
In charge Rly. Primary Schools/N.F. Railway.

Sub: Guidelines for admission in Railway Schools and introduction of  
Development fee in Railway Schools.

The following guidelines for admission in Railway Schools will be implemented w.e.f. Academic  
session-2015:

1. PUBLICITY FOR NON RAILWAY STUDENTS

A notification shall be issued by the Principals/Headmasters in the 3<sup>rd</sup> week of December giving the admission schedule and inviting parents to register their wards for admission in Railway Schools. The notification should specifically indicate that admissions in Railway Schools will be given if the spare capacity is available after admitting all Railway Students, Grand Son/Grand Daughter of Ex. Railway Employees. The reservations for SC/ST/BPL/OBC (Non Creamy Layer)/Differently abled taken together under RTE Act 2009 should also be indicated.

2. REGISTRATION

- i. Registration shall not be done if there is no vacancy or likelihood of any vacancy in a particular class.
- ii. Admissions are required to be made with the approval of the Chief Personnel Officer for (NVP Rly. H.S. School, MLG. Railway H.S. School, MLG, Railway Primary School, PNO, Railway Primary School Hindi Medium, PNO, Railway Primary School, Amingaon) /Divisional Railway Manager for all other schools falling under their jurisdiction.
- iii. Registration for class XI shall be taken up immediately after the declaration of results of class X and admissions up to the full strength of the class should be completed within 30 days after declaration of results.
- iv. Registration forms shall be made available by the Principals/Headmasters FREE OF COST.
- v. Registration forms complete in all respects and accompanied by all required documents (SC/ST/OBC/BPL (Non Creamy Layer)/Differently abled must be submitted to the School office within the prescribed date.
- vi. Attested copies of the prescribed documents would be required to be submitted along with the application form for registration.

3. DOCUMENTS

For class-KG & Class-I, certificate of proof of age in the form of a birth certificate issued by the authority competent to register births. For other classes, the date of birth recorded in the transfer certificate issued by a school recognized by the State Education Department would be accepted. The Original certificate of Date of Birth should be returned to the parent after verification.

Note:

- i. Mere registration will not confer a right to admission.
- ii. Incomplete application forms shall normally be rejected. In case vacancies remain, the Principal/Headmasters may allow completion of the form later at his discretion.
- iii. Admission secured on the basis of any wrong certificate shall be cancelled by the Principal/Headmasters forthwith and no appeal against such action of the Principal/Headmasters shall be entertained.

4. METHOD OF ADMISSION IN CLASS-KG & CLASS-I

At least 10 numbers of Railway students should be available to run Class-I. Out of the available seats of fresh admission 15% will be reserved for SC and 7.5% will be reserved for ST. The short fall in the number of seats reserved for SC and ST, will be worked out after considering number of SC/ST children admitted under RTE quota.

10 seats (out of 40 seats) in class KG & class-I per section are to be filled as per RTE Provisions (25% of seats) and these 10 seats will be filled by draw of lots from all applications of SC/ST/EWS/BPL/OBC (Non Creamy Layer)/Disabled taken together.

Note: In no case these 10 seats reserved as per RTE will be de-reserved.

5. After admitting all Railway students, Grand Sons/Grand Daughters of Ex. Railway Employees, all the vacant seats should be filled up by Principals/Head Masters by observing the existing procedures and henceforth no quota for CPO will remain.

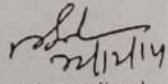
No fee to be charged from the students admitted under RTE Act 2009. Once the children are admitted in class-I under RTE Act they will continue to enjoy exemptions till class-VII.

The following fee structure may be implemented from the academic session 2015:-

Sl. No.	Class	Development Fee for new entrants & will continue for every month	Development Fee for existing students
1.	Class-I to Class-V	Rs. 200	Rs. 150 Per month
2.	Class-VI to Class-VIII	Rs. 250	Rs. 200 Per month
3.	Class-IX & X	Rs. 300	Rs. 250 Per month
4.	Class-XI & XII	Rs.350	Rs.300 Per month

Further, in Badarpur Railway Higher Secondary School, Class-XI and XII may be reopened provided 20 students out of which 10 Railway Students are available. Notification may be issued accordingly with stipulation that Science teachers will be made available.

This issues with the approval of Competent Authority.



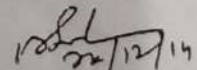
(N.K.Sutradhar)

SPO/RP

for General Manager(P)

Copy forwarded for information & necessary action to:

- 1) DRM/KIR, APDJ, RNY, LMG & TSK.
- 2) EA to CPO for information of CPO & CPO/A
- 3) GS/NFREU
- 4) GS/NFRMU



for General Manager(P)